

Citizens Helping Citizens



# Employee Manual

September 2008

## **105 Equal Employment Opportunity**

**Revision Date: August 2007**

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at the City will be based on merit, qualifications, and abilities. The City does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law.

Any employee with questions or concerns of discrimination in the workplace is encouraged to bring these issues to the attention of their immediate supervisor, department head, or the Human Resources Department. Employees can raise concerns and make reports without fear of reprisal. Employees engaging in unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.